

FORM Q

[see rule 39 (5) of General Provident Fund (Kerala) rules]

(For Non-Gazetted Officers)

**FORM OF APPLICATION FOR FINAL TRANSFER OF BALANCES IN
THE KUHS EMPLOYEES' PROVIDENT FUND ACCOUNT TO
CORPORATE BODIES/ UNIVERSITIES/ OTHER GOVERNMENTS**

To

The Registrar

Through.....

(The Head of Office/ Department)

Sir,

I have been permanently transferred to/ have resigned finally from University service to take up appointment with.....and my transfer/resignation has been accepted with effect from..... F.N/A.N. I joined service with effect from F.N/ A.N of.....

2. I request that the entire amount at my credit with interest due under the rules may be transferred to my Provident Fund Account No..... when opened.

Yours faithfully,

Station:

(Signature)

Date:

Name and Address

(For use by Heads of Offices)

1. Forwarded to the Registrar.....for necessary action.

2. The Provident Fund Account Number of Shri/ Smt./Kumari.....(as verified from the statements furnished to him/ her from year to year) is

3. He/ She has been permanently transferred to/ has resigned finally from University service with prior permission to take up appointment with..... and he/ she has been relieved his/her resignation has been accepted with effect from..... F.N/ A.N.

4. The last fund deduction was made from his/her pay in this Office Bill No..... dated for (Rupees) cash voucher No..... of Treasury, the amount of deduction being Rs.and recovery on account of refund of advance Rs.....

5. Certified that he/ she was neither sanctioned any temporary advance nor any final withdrawal from his/ her Provident Fund account during the 12 months immediately preceding the date of his/her quitting service under University.

OR

Certified that the following temporary advances / Final withdrawals were sanctioned to him/her and drawn from his/her Provident Fund Account during the 12 months immediately preceding the date of his/her quitting service under University.

<i>Amount of temporary advance</i>	<i>Amount of non-refundable withdrawal</i>	<i>No. and date of sanction</i>	<i>Date of withdrawal</i>	<i>Voucher No.</i>
1				
2				
3				
4				

Signature of Head of Office/Department.